	741 Tilling & Grapinos, mo.										
1	Standard Manual	8.5" x	11" Self Covered								
	Specifications										
	Par	er Weight	60 # Offset								
	F	Paper Size	17" x 11"								
	P	aper Color	White								
	Pa	per Finish	Smooth								
	Par	er Quality	Standard								
	Prin	t Ink Color	Black								
		Cover	Self								
	С	over Color	White								
		Cover Ink	Black								
		Binding	Saddle Stitched	See Option (1)							
		Finish	Folded to 8.5" x 11"								
		Language	English	See Options (2)							
	Turn Ar	ound Time	Seven Days from approval	See Options (3)							
	# of Delivery	Locations	One								
			Camera Ready Art or								
	User	to Provide	Print Ready Disk								

	# of Units	250- 1000	1,001 - 2,500	2,501- 5,000	5,001- 7,500	7,500- 10,000	10,001- 17,500	17,501- 25,000
Binding	# of Pages							
	4	.08	.08	.08	.06	.05	.04	.04
Saddle	8	.17	.17	.17	.15	.13	.12	.08
Saddle	12-16	.35	.35	.35	.27	.24	.22	.21
Saddle	17-32	.71	.71	.69	.54	.48	.44	.39
Saddle	33-48	1.07	1.07	.76	.67	.59	.51	.43
Saddle	49-64	1.43	1.43	1.04	.90	.76	.69	.55
Saddle	65-75	1.80	1.80	1.64	1.26	1.01	.98	.96
Saddle	76-80	1.80	1.80	1.64	1.26	1.01	.98	.96
Saddle	81-96	5.31	4.25	3.09	2.34	1.88	1.69	1.54

OPTIONS:

(1) Three Hole Drill Down:

(In addition to Saddle Stitch)

Add 1.75_%,

(2) Language Option: Spanish Add \$\frac{38/word}{}

(3) Turnaround Time Option: 5 days: Add 18 %;

3 day Add <u>35</u> %;

2	Deluxe Manual			8.5' x	11' Cover	ed				
Spe	cifications					•				
	F	Paper W	'eight	60# Offset						
		Paper	Size	17" x 11"						
		Paper	Color	White						
		Paper F	inish	Smooth						
	F	Paper Q	uality	Standard						
	Р	rint Ink	Color	Black						
		(Cover	80 # Cover						
		Cover	Color	White						
		Cover F	inish	Glossy One Side						
		Cove	er Ink	4 color						
		Bii	nding	Saddle Stitched				See Option (1)		
		F	inish	Folded to 8.5" x 11"						
		uage	English				See C	options (2)		
	Turn .	Time	Five Days	from appro	oval		See Options (3)			
	# of Delive	One								
			Camera Ready Art or Print Ready							
	Us	ovide	Disk	-		-				
		050	1,001	1 0.504	5.004	7.500	40	004	47.504	

	# of Units	250- 1000	2,500	2,501- 5,000	5,001- 7,500	7,500- 10,000	10,001- 17,500	17,501- 25,000
Binding	# of Pages							
Saddle	4	1.07	.82	.44	.28	.19	.16	.15
Saddle	8	1.16	.96	.50	.32	.24	.20	.18
Saddle	12-16	1.33	1.30	.64	.43	.32	.28	.26
Saddle	17-32	1.69	1.68	.93	.54	.50	.44	.41
Saddle	33-48	2.05	1.93	1.08	.78	.59	.53	.50
Saddle	49-64	2.41	2.19	1.23	.90	.71	.64	.61
Saddle	65-75	2.78	3.09	1.73	1.21	.98	.95	.83
Saddle	76-80	2.78	3.09	1.73	1.21	.98	.95	.83
Saddle	81-96	6.29	3.31	1.86	1.39	1.08	.96	.91

OPTIONS:

(1) Three Hole Drill Down: Add 1.75%, (In addition to Saddle Stitch)

(2) Language Option: Spanish Add \$_38/word_

(3) Turnaround Time Option: 4 days: Add 18 %;

2 day Add <u>35</u> %;

			AII	rinu	ng & G	rapnic	s, inc.			
3	Pampl	nlet		5.5" x 8	.5" Self C	overed				
3	Specifica	ntions								
			Pape	er Weigh	t 60 # C	ffset				
			Pa	aper Size	e 8.5" x	11"				
			Pa	per Colo	r White					
			Pap	er Finisl	n Smoot	:h				
			Pape	er Quality	y Standa	ard				
			Print	Ink Colo	r Black					
				Cove	r Self					
			Co	ver Colo	r White					
			(Cover Inl	k 1 coloi	r				
				Binding	g Saddle	Stitched				
				Finisl	n Folded	d to 5.5" x 8	3.5"			
		Т	urn Aro	und Time	e Five D	ays from a	pproval	See Op	tion (1)	
			L	.anguage	e Englis	h		See Op	tion (2)	
		# of D	elivery l	_ocation:						
						ra Ready A	art or Print			
			User to	Provide	Ready	Disk				
		# of Units	250-	1,001	2,501-	5,001-	7,500-	10,001-	17,501-	
			1000	2,500	5,000	7,500	10,000	17,500	25,000	
В	inding	# of Pages								
		4	.09	.15	.10	.07	.06	.05	.04	
Sa	addle	8	.20	.24	.16	.11	.09	.08	.07	
Sa	addle	12-16	.41	.42	.28	.20	.17	.15	.15	
Sa	addle	17-32	.79	.80	.45	.31	.24	.20	.19	
Sa	addle	33-48	1.19	1.04	.60	.42	.33	.28	.26	
Sa	addle	49-64	1.59	1.93	1.19	.85	.68	.56	.50	_
Sa	addle	65-75	1.99	2.51	1.56	1.11	.89	.73	.65	
Sa	addle	76-80	1.99	2.51	1.56	1.11	.89	.73	.65	
Sa	addle	81-96	4.54	3.64	2.37	1.92	1.54	1.29	1.21	

OPTIONS:

(1) Turnaround Time Option: 4 days: Add 18% 2 day: Add 35%

(2) Language Option: Spanish Add\$.38/word

4	Deluxe Pamphlet		5.5" x 8.5" Covered				
S	pecifications						
	Paper V	Veight	60# Offset				
	Pape	r Size	8.5" x 11"				
	Paper	Color	White				
	Paper	Finish	Smooth				
	Paper C	Quality	Standard				
	Print Ink	Color	Black				
		Cover	80 # Covert				
	Cover	White					
	Cover	Finish	Glossy One Side				
	Cov	er Ink	2 color				
	В	inding	Saddle Stitched				
		Folded to 5.5" x 8					
	Turn Around	Five Days from approval	See	Option (1)			
	Lan	guage	English	See	Option (2)		
	# of Delivery Loc	ations	One			·	
	User to P	rovide	Camera Ready Art or Print Ready Disk				

	# of Units	250- 1000	1,001 - 2,500	2,501- 5,000	5,001- 7,500	7,500- 10,000	10,001- 17,500	17,501- 25,000
Binding	# of Pages							
Saddle	4	.65	.38	.29	.20	.16	.14	.13
Saddle	8	.74	.48	.34	.24	.19	.16	.15
Saddle	12-16	.94	.60	.41	.28	.23	.20	.19
Saddle	17-32	1.34	.86	.54	.37	.29	.25	.23
Saddle	33-48	1.75	1.44	.91	.65	.51	.43	.38
Saddle	49-64	2.15	2.16	1.37	.98	.78	.65	.58
Saddle	65-75	2.56	2.74	1.74	1.24	.99	.82	.74
Saddle	76-80	2.56	2.74	1.74	1.24	.99	.82	.74
Saddle	81-96	5.96	3.88	2.55	2.05	1.64	1.37	1.29

OPTIONS:

 (1) Turnaround Time Option:
 4 days:
 Add 18 %,

 2 day:
 Add 35 %,

(2) Language Option: Spanish Add \$.38/word

5	Brochure	3.	5/8" x 8.5" Tri-Fold	
	Specifications			
	Раре	er Weight	80# Gloss Text	
	Pa	aper Size	8.5" x 11"	
	Paj	oer Color	White	
	Рар	er Finish	Glossy Two Side	
	Paper Quality		Standard	
	Print	Ink Color	2 Color	
	Turn Arou	und Time	5 Days from approval	Option (1)
	Language		English	Option (2)
	# of Delivery Locations		One	
	Finish		Tri-Folded	
	User to	Provide	Camera Ready Art or Print Ready Disk	

# of Units	1,000- 5000	5,001- 10,000	10,001- 25,000	25,001- 50,000	50,001- 100,000	100,001- 250,000	250,001-500,000
	.118	.089	.067	.045	.034	.029	.025

OPTIONS:

(1) Turnaround Time Option: 3 days: Add

2 days: Add

Add \$.38/word_ (2) Language Option: Spanish

	J										
6	Deluxe Brochure	3.5/8	3" x 8.5" Tri-Fold								
	Specifications										
	Pa	per Weight	80 # Gloss Text								
		Paper Size	8.5" x 11"								
	F	Paper Color	White								
	Р	aper Finish	Glossy Two Side								
	Pa	per Quality	Standard								
	Prii	nt Ink Color	4 Color								
	Turn Aı	round Time	5 Days from approval	Option (1)							
		Language	English	Option (2)							
	# of Delivery	y Locations	One								
		Finish	Tri-Folded								
	User	to Provide	Camera Ready Art or Print Ready Disk								

# of Units	1,000- 5000	5,001- 10,000	10,001- 25,000	25,001- 50,000	50,001- 100,000	100,001- 250,000	250,001-500,000
	.550	.220	.110	.080	.075	.060	.035

OPTIONS:

(1) Turnaround Time Option: 4 days: Add 18_%,

2 days:

Add <u>35</u> %, Add \$<u>.38/word</u> (2) Language Option: Spanish

7	Newsletter	S	ee Specifications	
	Specifications			
	Раре	er Weight	60#	
	Pa	aper Size	17" x 11"	
	Paj	oer Color	White	
	Рар	er Finish	Glossy Two Side	
	Раре	Paper Quality		
	Print	Ink Color	2 Color	
	Turn Arou	und Time	5 Days from approval	Option (1)
	Language		English	Option (2)
	# of Delivery Locations		One	
	User to) Provide	Camera Ready Art or Print Ready Disk	

			1,000-	2,501-	5,001-	10,001	15,001-
		# OF Units	2,500	5,000	10,000	15,000	20,000
Binding	# of Pages						
Bi-fold	4		.24	.15	.10	.08	.08
Tri-fold	6		.27	.23	.11	.09	.09
Saddle	8						
Stiched			.57	.37	.25	.21	.16

OPTIONS:

(1) Turnaround Time Option: 4 days: Add 18_%,

Add <u>35</u>_%, 2 days:

Add \$<u>.38/word</u>_ (2) Language Option: Spanish

8	Letterhead		Standard	
	Specifications			
	Paper W	eight 'eight	24 # Bond	
	Paper	Size	8.5" x 11"	
	Paper Color		Antique Gray Classic Laid	
	Paper Finish		Matte	
	Paper Quality		Standard, Laser Printer	
	Print Ink Color		Blue	
	Turn Around Time		5 Days from approval	Option (1)
	# of Delivery Loca	tions	One	

# of Units	250	500	1,000	5,000	10,000	15,000
	\$38.00	\$49.00	\$64.00	\$195.00	\$350.00	\$525.00

OPTION:

(1) Turnaround Time Option: 4 days: Add 18 %, 2 days: Add 35 %,

9	Second Sheets		Standard	
	Specifications			
	Paper	Weight	24# Bond	
	Paper Size		8.5" x 11"	
	Paper Color		Ivory Classic Laid	
	Paper Finish		Matte	
	Paper Quality		Standard, Laser Printer	
	Print Ink Color		Black	
	Turn Around Time		5 Days from approval	Option (1)
	# of Delivery Lo	cations	One	

# of Units	250	500	1,000	5,000	10,000
	\$38.00	\$49.00	\$64.00	\$195.00	\$350.00

OPTION

(1) Turnaround Time Option: 4 days: Add 18 %, 2 days: Add 35 %,

10	#10 Envelopes	Stan	dard		
	Specifications				
	Paper Weight		24# Bond		
		Size	A10		
	Paper Color		Antique Gra		
	Paper Finish		Matte		
	Paper Quality		Standard		
	Print Ink Color		Blue		
	Turn Around Time		5 Days from	approval	Option (1)
	# of Delive	ry Locations	One		

# of Units 250		500	1,000
	\$43.00	\$62.50	\$95.00

OPTION

 (1) Turnaround Time Option:
 4 days:
 Add 18 %,

 2 days:
 Add 35 %,

11	9 x 12 Envelopes	Stand	dard per Specification	
	Specifications			
	Раре	er Weight	Stock 24#	
		Size	9" x 12"	
	Paper Color		White Kraft Catalog	
	Paper Finish		Matte	
	Раре	er Quality	Standard	
	Print Ink Color		Blue	
	Turn Around Time		5 Days from approval	Option (1)
	# of Delivery Locations		One	

# of Units	250	500	1,000	5,000
	\$42.00	\$57.00	\$80.00	\$295.00

OPTION

(1) Turnaround Time Option: 4 days: Add 18 %, 2 days: Add 35 %,

12	Business Cards	Standa	rd per Specification	
	Specifications			
	Paper Weight		80 # Card Stock	
		Paper Size	3.5" x 2"	
	Paper Color		Antique Gray Classic Laid	
	Paper Finish		Matte	
	Pa	per Quality	Standard	
	Print Ink Color		Blue (Flat)	
	Turn Around Time		5 Days from approval	See Option (1)
	# of Delivery	/ Locations	One	

# of Units	250	500	1,000	
	\$14.50	\$17.50	\$21.50	

OPTION

(1) Turnaround Time Option: 4 days: Add 18 %, 2 days: Add 35 %,

13	Standard Poster		18"x 24"	
Spe	cifications			
	Paper	Weight	60 # cover	
	Pa _l	oer Size	18 x 24	
	Pap	er Color	White	
	Paper Finish		Gloss One Side	
	Papei	· Quality	High	
	Print I	nk Color	4	
Turn Around Time		5 Days from approval	See Option (1)	
Language		English	See Option (2)	
# of Delivery Locations		One		

# of Units	50	100	100 500 750			1,000 2,500		
\$	590.00	635.00	780.00	840.00	890.00	1225.00		

OPTIONS:

(1) Turnaround Time Option: 4 days: Add Add <u>35</u> %, Add \$.38/word_ 2 days:

(2) Language Option: Spanish

14	Large Poster		22" x 34"	
Speci	fications			
	Paper W	eight	80# Cover	
	Paper	Size	22 x 34	
	Paper (Color	White	
	Paper F	inish	Glossy One Side	
	Paper Qu	ıality	High	
	Print Ink (Color	4	
	Turn Around	Гime	5 Days from approval	See Option (1)
	Langı	uage	English	See Option (2)
	# of Delivery Loca	tions	One	

# of Units	# of Units 50		500	750	1,000	2,500
\$	990.00	1075.00	1185.00	1290.00	1395.00	1925.00

OPTIONS:

(1) Turnaround Time Option: 4 days: Add 18, %,

2 days: Add <u>35</u>

(2) Language Option: Spanish Add \$.38/word

15 NCR Forms	8.5" x 11" Three Part	
Specifications		
Paper Weight	20 # Bond	
Paper Size	8.5" x 11"	
Paper Color	White, Canary, Pink	
Paper Quality	High	
Print Ink Color	Black	
Binding	Glue	
Packaged	In bundles of 25	See Option (1)
Turn Around Time	2 Days from approval	See Option (2)
Language	English	See Option (3)
# of Delivery Locations	One	

# of Units	50	100	500	1,000	2,500	5,000
	\$7.50	\$15.00	\$65.00	\$125.00	\$310.00	\$600.00
Shipping Fees		\$5.00			\$10.0	00

OPTIONS:

(1) Packaging Option **150 Add** _____%, Add \$___004/unit **250 Add** _____%, Add \$__005/unit

(2) Turnaround Time Option: 1 day Add 35 %, (3) Language Option: Spanish Add 38/word

	7 th Finding & Grapines, mer							
16	NCR Forms		8.5" x 11" Four Part					
Spec	cifications							
	Paper W	eight	20 # Bond					
	Paper	Size	8.5" x 11"					
	Paper (Color	White, Canary, Pink, Goldenrod					
	Paper Quality		Standard					
	Print Ink Color		One (1)					
	Binding		Glue					
Packaged		aged	In bundles of 25	See Option (1)				
	Turn Around	Time	2 Days from approval	See Option (2)				
	Lang	uage	English	See Option (3)				
	# of Delivery Loca	tions	One					

# of Units	50	100	500	1,000	2,500	5,000
	\$11.13	\$19.25	\$65.00	\$125.00	\$310.00	\$600.00
Shipping Fees			\$5.00	\$1	0.00	

OP1	Γ	NIC
UP	IIU	IN O

(2) Turnaround Time Option: 1 day Add 35,

(3) Language Option: Spanish Add \$.38/word

17	NCR Forms	8.5"	x 14" Three Part	
	Specifications			
	Pa	per Weight	20 # Bond	
		Paper Size	8.5" x 14"	
	F	aper Color	White, Canary, Pink	
	Pa	per Quality	Standard	
	Prir	nt Ink Color	Black	
		Binding	Glue	
		Packaged	In bundles of 25	See Option (1)
	Turn Ar	ound Time	5 Days from approval	See Option (2)
		Language	English	See Option (3)
	# of Delivery	/ Locations	One	

# of Units	50	100	500	1,000	2,500	5,000
	\$10.00	\$19.00	\$65.00	\$125.00	\$310.00	\$600.00
Shipping Fees		\$5.00				0.00

OPTIONS:

(1) Packaging Option **150 Add** ______%, Add \$___004/Unit **250 Add** ______%, Add \$__005/Unit

(2) Turnaround Time Option: 1 day Add 35,,

(3) Language Option: Spanish Add \$.38/word

18	NCR Forms		8.5" x 14" Four Part		
	Specifications		230 33 3 2 2 2 3 3 3 3 3 3 3 3 3 3 3 3 3		
	Paper Wei	ight	20 # Bond		
	Paper S	Size	8.5" x 14"		
	Paper Co	olor	White, Canary, Pink, Goldenroo	t	
	Paper Quality		Standard		
	Print Ink Color		Black		
	Bind	ding	Glue		
	Packaged		In bundles of 25		See Option (1)
	Turn Around Ti	ime	3 Days from approval		See Option (2)
	Langua	age	English		See Option (3)
	# of Delivery Location	ons	One		

(1 bundle of 25 equals 25 units)

	(1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1								
# of Units	25	50	100	500	1,000	2,500	5,000		
	\$5.61	11.13	20.00	70.00	145.00	370.00	725.00		
Shipping Fees		(\$10.00					

OPTIONS:

(1) Packaging Option 150 Add \$.0045/Unit

(2) Turnaround Time Option: 3 days: Add 18 %,

1 day: Add <u>35</u>%,

(3) Language Option: Spanish Add \$.38/word

A.	8.5" x 11" Copies on White Paper	Cost per page	<u>.025</u>
B.	8.5" x 11" Copies on Color Paper	Cost per page	.043
C.	8.5" x 11" Color Copies	Cost per page	<u>.45</u>
D.	8.5" x 14" Copies on White Paper	Cost per page	. <u>028</u>
E.	8.5" x 14" Copies on Color Paper	Cost per page	<u>.043</u>
F.	8.5" x 14" Color Copies	Cost per page	<u>.48</u>
G.	8.5" x 11", 8.5" x 14" TWO SIDED COPIES	Cost per page	.038

20. Paper Stock						
	Cost Per Sheet	Cost Per Sheet				
Specifications	8.5 x 11	11 x 17				
20# 3-hole pre-drilled	.0065	.0190				
20# color paper	.0062	.0124				
20# color 3-hole pre-drilled	.0086	.0233				
24# white paper	.0079	.0157				
20# white paper	.0060	.0120				
24# astrobright paper	.0167	.0334				
65# astrobright paper	.0330	.0705				
65# white cover paper	.0192	.0384				
65# color cover paper	.0253	.0528				
67# white cover paper	.0204	.0408				
67# color cover paper	.0227	.0454				
90# white index paper	.0212	.0424				
90# color index paper	.0229	.0516				
24# laser white paper	.0079	.0157				
80# laser text white paper	.0202	.0403				
80# laser cover white paper	.0350	.0708				
Parchment (antique white or	.0206	.0480				
gold)						
Labels/crack n' peel	.2511	.4371				
Transparency	.2640	N/A				
9 x 11 tabs (5bank)	.4080	N/A				
3hole drilled tabs (5 bank)	.7320	N/A				
2 Part NCR	.0543					
3 Part NCR	.0916					
4 Part NCR	.1306					

NOTE: Paper stock specifications/prices are for reprographic services without delivery fees

21. BINDING/FINISHING SERVICES SPECIFICATIONS	PRICE		PRICE
Collating (per sheet) Hand Collating up to 8.5 x 11 Hand Collating up to 11 x 17	\$.05 \$.07	Comb Bind (GBC Binding) 1/4" to 1" 1-1/2 to 2"	\$1.45 \$2.90
Banding (per band) Rubber Banding	\$.0775	Perfect Bind Up to 11" Bind >I/2" to 1-I/2" Quantities <100 set up charge	\$ \$3.10 \$35.00
Drilling (per drill) Drilling (per hole) Drilling 3-hole	\$.0005 \$.00175	Velo Bind 1/4" to 1" 1-1/2" to 3"	\$1.95 \$3.90
Folding (per fold, per sheet) Machine folding Hand folding to 28# Bond Stock Hand folding >28# Bond Stock	\$.01 \$.05 \$.08	Wire-O 1/4" up to ¾" 1" up to 1-I/4"	\$1.30 \$1.95
Labeling (per label) Hand labeling	\$.05	Tape Bind On-Line Black Color	\$.42 \$.45
Padding (per sheet) Padding (per 100 sheets)	\$.04	Saddle stitching (per sheet) Stitch, Fold & Trim Cover, Insert, Stitch, Fold & trim	\$.008 \$.01
Perforating (per sheet) Perforating	\$.01	Tabs (per tab) Vendor supplied, hand inserted Vendor supplied, machine inserted	\$.15 \$.10
Cutting/Trimming (per sheet) Trimming (per cut) 3 edge trim	\$.002 \$.004	Digital File Charges Digital Color Set-up 30 minutes Digital B/W file set-up Troubleshoot Digital File 30 minutes	\$45.00 \$40.00 \$45.00
Shrink-Wrap (per wrap) Up to 1" Up to 2" Up to 3" Up to 4"	\$.35 \$.40 \$.45 \$.50		

NOTE: Binding/Finishing specifications/prices are for reprographic services without delivery fees