



Procurement & Contracts

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AUGUST 2007

HEATHER A. OBORA, CHIEF PURCHASING OFFICER

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DEPARTMENT OF
PROCUREMENT AND
CONTRACTS WEBSITE

For comments, questions
or additional information,
please email us at:
purchasing@cps.k12.il.us

Accounts Payable

The ability to receipt (PODUP) remains open in Oracle throughout the year. You are required to receipt all items received within 72 hours of receipt, this includes partial shipments. We realize staffing at schools is limited over the summer; however, someone in your school should be receipting items received as they arrive at your school. Also, keep in mind some companies will charge you for shipping if no one is available at your school to receive items and it is returned.

Contract Administration

Various Audit and Management Services

This agreement commences on March 28, 2007 and ends April 1, 2010. Vendors have been selected to provide various types of Audit and Management services for all schools and central office departments. Board Report No. [07-0328-PR1](#)

Janitorial Products

In the Board's efforts to standardize the janitorial products, when ordering tissue, towels, soap, trash liners and dispensers, visit the [strategic sourcing website](#) for product information.

Reprographics and Printing Services

The final option for renewal of this agreement has been approved by the Board. This option expires August 5, 2008. The selected vendor is All Printing and Graphics, Inc. Board Report No. [07-0627-PR2](#)

Office Supplies

The first option to extend this agreement has been approved by the Board. This option expires July 26, 2009. The selected vendor is Office Depot, Inc. Board Report No. 07-0627-PR3

Consultants to Provide Computer and Network Maintenance/Support Services

The Board is exercising the first option to renew the prequalification status of vendors that are part of this agreement. The selected vendors are:

- Advanced Systems Consultants, Inc.;
- Advotek, Inc.;
- KBS Computer Services, Inc.;
- NJW Technology Solutions, Inc.;
- Rico Enterprises, Inc.;
- Smart Technology, Inc.; and
- System Development Integration, Inc.

Board Report No. [07-0627-PR9](#)

Lunchroom Cooking Equipment

The first option to extend this agreement has been approved by the Board. This option expires July 31, 2008. The selected vendor is Fran's Construction Services, Inc. Board Report No. [07-0627-PR9](#)

Wood and Steel Fencing

Industrial Fence, Inc. has been selected to enter into an agreement with the Board for wood and steel fencing. This agreement shall have two (2) one-year options. Board Report No. [07-0627-PR10](#)

New Landscaping and Irrigation Systems

Speedy Gonzalez has been selected to enter into an agreement with the Board for new landscaping and irrigation systems. This agreement shall have two (2) one-year options. Board Report No. [07-0627-PR11](#)

Specialty Classroom Furniture

The Lowery McDonnell contract has been amended to extend the agreement for an additional three (3) months. The new expiration date is September 1, 2007. Board Report No. [07-0627-PR12](#)

Office/Classroom and Library Furniture

The Lowery McDonnell contract has been amended to extend the agreement for an additional three (3) months. The new expiration date is September 1, 2007. Board Report No. [07-0627-PR13](#)

Student Information Instructional Management Software Licenses, Implementation and Support Services

SchoolNet, Inc. has been selected to enter into an agreement with the Board for student information instructional management software licenses, implementation and support services. This agreement will expire on July 31, 2010. There are no options to extend. Board Report No. [07-0627-PR14](#)

Meal Services

Chartwell/Thompson Joint Venture's Meal Services Contract for the school system has been extended for one year commencing June 19, 2007 and ending June 18, 2008. Board Report [07-0425-PR2](#)

Landscape Maintenance

KGI Landscaping was awarded the Contract for Regions 1 and 2. Board Report [07-0425-PR4](#)

Turf Care Landscaping was awarded the Contract for Regions 3 and the Campus Parks and Athletic Fields. Board Report [07-0425-PR5](#)

Christy Webber and Co. was awarded the Contract for Regions 4, 5 and 6. Board Report [07-0425-PR6](#)

Management and Software Services

Message Labs agreement was increased to accommodate 150,000 additional users accounts generated by the student e-mail implementation. The option term was also extended until June 30, 2008. Board Report [07-0425-PR8](#)

E-Rate Program Audit Services

KPMG LLP. was selected to provide the Audit Services for the E-Rate Program. This

agreement commences on May 1, 2007 and ends April 31, 2010. Board Report [07-0425-PR10](#)

Remote Access Services

Sun Microsystems, Inc. was selected to provide Remote Access Services to the Board. This contract will expire on May 31, 2008. It has three options to renew for one year each. Board Report [07-0425-PR11](#)

Fingerprinting Services

Art's Investigation's agreement has been amended to change the end date to June 30, 2008. Board Report [07-0425-PR21](#)

Milk and Milk Products

The current contract with C&M JVI has been extended to exercise the option until June 8, 2008. Board Report [07-0725-PR5](#)

Environmental Consulting Services

The current Environmental Consulting Services contact has been amended to exercise the extension option for an additional two year period, commencing August 1, 2007 and ending July 31, 2009. Board Report [07-0725-PR7](#)

Audio Visual Equipment

The current Audio Visual Equipment contract with various vendors has been amended to exercise the option for one additional year ending as follows: Central Audio Visual and Interstate Electronics expires December 31, 2007; Micro City expired July 31, 2007. Board Report [07-0725-PR1](#)

Holding and Transport Equipment

Lippert Inc. has been selected by the Board to enter into a contract for Holding and Transport Equipment. The agreement expires July 31, 2008. Board Report [07-0725-PR10](#)

Refrigeration Equipment

Lippert Inc. has been selected by the Board to enter into a contract for Refrigeration Equipment. The agreement expires July 31, 2008. Board Report [07-0725-PR11](#)

Online Presence Strategic Implementation Services

Sapient Corporation has been selected by the Board to enter into a contract for Online Presence Strategic Implementation Services. The agreement expires July 31, 2008. Board Report [07-0725-PR15](#)

E-Rate Program Advisory Services

Tel/Logic, Inc. has been selected by the Board to enter into a contract for E-Rate Program Advisory Services. The agreement expires July 31, 2010. Board Report [07-0725-PR16](#)

Professional Services and Eye Glasses

Tropical Optical, Inc. has been selected by the Board to enter into a contract for Professional Services and Eye Glasses for the Healthy Kids/Healthy Minds Expanded Vision III Program. The agreement expires July 31, 2010. Board Report [07-0725-PR30](#)

Strategic Sourcing

Contract Updates

Konica Minolta Business Solutions

Effective **August 18, 2007**, the Board's contract with Chicago Global Capital (Distinctive Business), a Joint Venture, has been cancelled. Board Report [07-0627-PR1](#) was amended to Revise the User Groups and Equipment/Products for Konica Minolta Business Solutions. Therefore, Schools, Central Office Departments, Area Instruction Offices, and Business Service Centers will only be able to purchase and/or lease copiers from Konica Minolta.

Purchase and/or Lease of Computer Printers

CDW-G's contract for the Purchase and/or Lease of Computer Printers has been extended for one additional year ending July 31, 2008. Board Report [07-0715-PR2](#)

Dell and Apple Replace Hewlett Packard

Hewlett Packard is no longer a strategic sourcing vendor for the sell of desktop and laptop computers. Per Board Report [05-1221-PR1](#), Dell and Apple Computers are the CPS sources for computers.

CPS Procurement & Contracts contact: [Craig Holloway](#), 773-553-2903.

Library Books

The Board has approved entering into agreements with various vendors under the Strategic Sourcing Policy for the purchase of Library Books, Reference Books and related services. The "pool" of vendors are listed in Board Report, [06-0726-PR9](#)

Any questions should be directed to [Lee Saulter](#) at 773-553-2989.

Vendor Management Updates



The Vendor Management Office is moving along with establishing our objectives and initiatives. We are in the process of meeting with several companies that will be working with us to establish obtaining the best class of service level agreements to improving our contracts, bids and solicitations. They will also assist us with developing templates of deliverables and requirements amongst other objectives we have identified to help improve the CPS Partnerships with vendors.

The Vendor Management team has been working with many departments and assisting them with vendor related issues as well as contacting several CPS Vendors to introduce ourselves and to describe our role and how will be interacting with them going forward.

The Vendor Management Office is happy to work with any department or school who wants to partner with any of the Chicago Public Schools vendors.

In addition, The Vendor Management team is in the process of rolling out an internal website that will provide you with our mission, objectives, processes, templates, benefits for having a Vendor Management Office etc... The website will be located within the Procurement and Contracts internal website and we are aiming to deploy it in the month of September.

If you have any questions regarding the Vendor Management Office, please call [Ellen](#)

[Daley](#) at 773-553-1732 or [Dina O'Sullivan](#) at 773-553-1311.

Special Offers

FedEx Kinko's Discount Offer

Chicago Public Schools is pleased to announce FedEx Kinko's is extending discounted pricing to CPS employees on most services offered at any of FedEx Kinko's 1450+ domestic locations. Present a FedEx Kinko's Discount Card at the point of sale, and you will receive the discount.

Contact [Jacqueline Daly](#) at 773-553-2274.

Used Textbooks

If you have textbooks that are no longer used at your school, we would like to post this information in the Newsletter for schools that may be interested. Please contact [Lee Sautler](#) at 773-553-2989 with your information.

Someone You Should Know in Purchasing

Carol Scaggs

- Generates Bids, RFP and RFQ for various types of solicitations, with major focus is Lunchroom Equipment and Lunchroom Supplies;
- Assists User Departments with evaluations, recommendations, and selection of vendors;
- Receives and processes requisitions and purchase orders for the Department of Food Services;
- Monitors spending on existing Contracts;
- Processes Milk adjustments on a monthly basis.

Vendor of the Month

L. D. Flooring Co., Inc.

Lidia Margelu, President
1354 Ridge Avenue
Elk Grove Village, IL 60007
Telephone: 847-364-4467
Vendor No.: 30750

APPROVED:

Dr. Barbara Eason-Watkins
Chief Education Officer